

## Project Review Rubric – Community Fund

This form will be used to evaluate projects proposed for the Community Fund. Projects will be selected based on scores given here, as well as other factors such as timeline (can the project be completed in this calendar year), potential impact on the community (who is being served by this project), and the scope of the project. For any questions, please contact Chris Lovings – Neighborhood Programs Coordinator – [clovings@auburnwa.gov](mailto:clovings@auburnwa.gov).

**Community Member** \_\_\_\_\_

**Application Received** \_\_\_\_\_

**Partner Organization (if applicable)** \_\_\_\_\_

Y / N (Circle one) Project is open to all residents, including young people ages 12-18 and senior citizens. Membership fees, or other comparable devices, are not being used to restrict any member from having a voice in project.

**Rater's ID** \_\_\_\_\_ **Date of Review** \_\_\_\_\_ **Date of Grant Cycle** \_\_\_\_\_

### Initial Checklist for application submission:

- |  |   |
|--|---|
| <input type="checkbox"/> Application is fully completed              | <input type="checkbox"/> Application was submitted in a timely manner |
| <input type="checkbox"/> Support of proposed project is demonstrated | <input type="checkbox"/> Project is on City-owned property            |

### Purpose of Project (check any that apply)

\_\_\_\_\_ Serves underrepresented and historically marginalized community members

\_\_\_\_\_ Creates an attachment between residents and their community

\_\_\_\_\_ Supports physical, social, and mental well-being of community members

\_\_\_\_\_ Promotes inclusive engagement and enhances community wellness

\_\_\_\_\_ Maintains safe and beautiful communities in Auburn

\_\_\_\_\_ Increases opportunities for residents to be civically engaged

\_\_\_\_\_ Other (please describe): \_\_\_\_\_

### Ineligible Projects

\_\_\_\_\_ Project does not comply with City guidelines and requirements

\_\_\_\_\_ Project does not further the vision and mission of the Community Fund

\_\_\_\_\_ Project is on private property

\_\_\_\_\_ Project is already paid for by receiving public funds to provide the same product/activity

**Instructions:** For each numbered item, please rate 3, 2, 1, or 0 (3 being the highest). At the end of the sheet please add up your total scores.

**Rating the Requirements:**

\_\_\_\_\_ Project is geographically in the focus areas (#1 or #2) outlined on the given map

\_\_\_\_\_ Project addresses a need/concern that is relevant to the community area

\_\_\_\_\_ Project is customized to meet area's needs specifically

\_\_\_\_\_ Project will be accessible to all area residents (defined as residents, business owners or customers)

\_\_\_\_\_ Project has made accommodations for serving culturally diverse populations

\_\_\_\_\_ Project planning and implementation does not discriminate against any person on the basis of religion

\_\_\_\_\_ Project makes an effort to include all residents in planning/implementation of project

\_\_\_\_\_ Project emphasizes community group self-help

\_\_\_\_\_ Project is unique

\_\_\_\_\_ Project timeline seems reasonable

Total score: \_\_\_\_\_ (30 pts possible)

**Rating 3 points** - To achieve this rating most of the characteristics/qualities must be met.

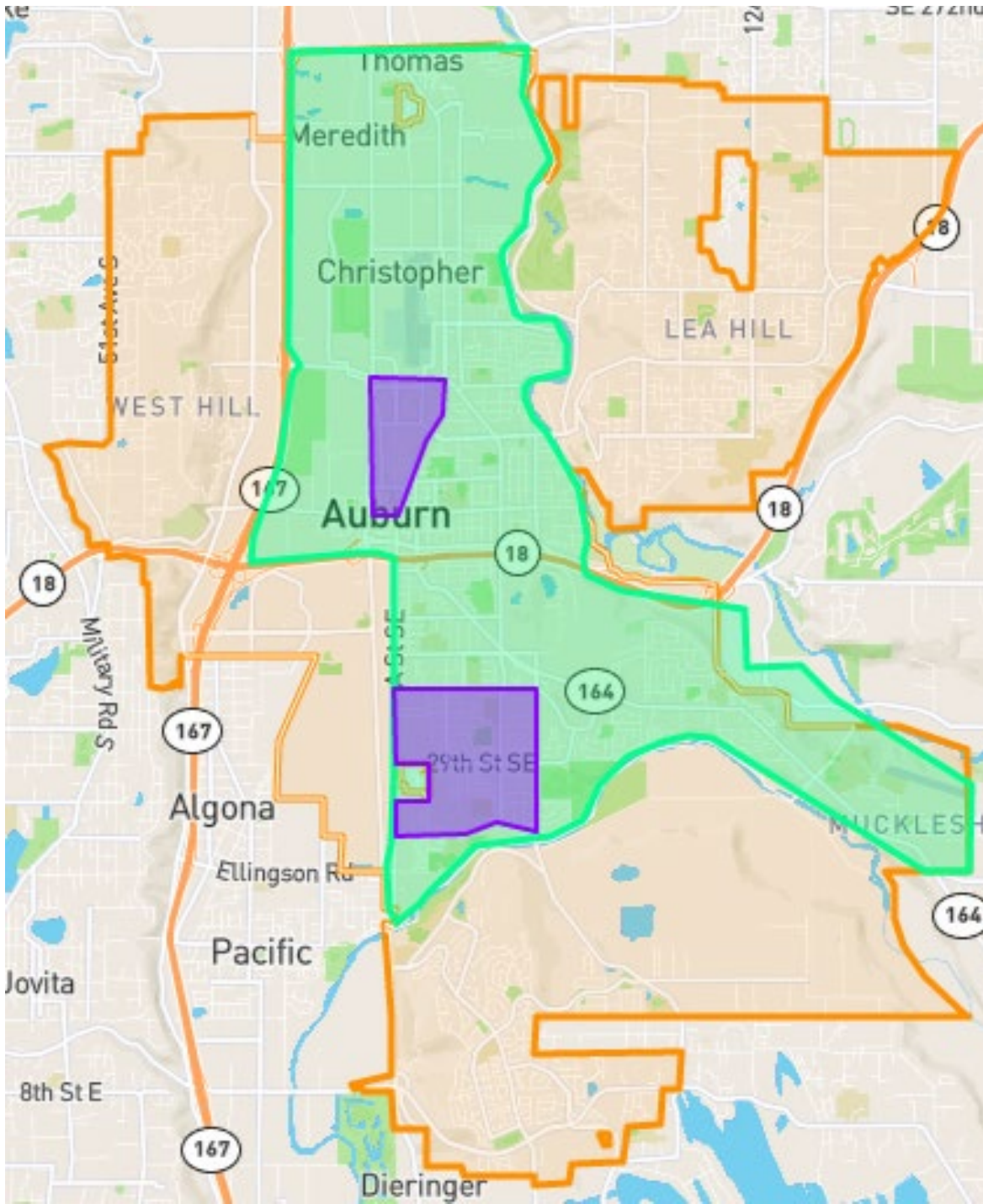
**Rating 2 points** - In order to get this rating, project meets some of the characteristics/qualities but not all. There may be some questions or concerns.

**Rating 1 point** - Project is minimally addressing the requirement.

**Rating 0 points** - Project is not meeting requirement at all.

**Projects with a score of 12 or under are not eligible for funding.**





**Legend:**

- Orange shaded area - Auburn City Limits
- Green shaded area - Community Fund Eligible area
- Purple shaded area - Focus areas (#1 and #2)